Goal	Strategy	Activities/Tasks (Action items)	Status	Time Frame for Completion	% Complete		% Complete		Supporting which City Council goal(s)	Notes (incl. financial implications)
Trail Improve	ments									
	Increase Use of Trails						Community Building			
		Create a map of accessible trails and walkways for the public.	Complete	1 year		100%		Completed as part of the Bike-Ped-Trails Master Plan		
		Collaborate with BIKE-PED-TRAILS master plan committee.	Complete	1 year		100%		Representatives: Lyle & Noreen		
	Trail Maintenance						Safe Community			
		Conduct a formal audit of existing trails and identify needs.	In Progress	Ongoing		50%		Performed twice annually.		
		Collaborate with Public Works regarding routine maintenance and removal of debris.	In Progress	Ongoing		50%		As needed.		
		Create signage encouraging trail users to preserve the trails and pick up after themselves.	Not Started	1 year		0%		Follow up after Bike-Ped-Trails Master Plan		
	Accessibility and Inclusivity						Community Building			
		Conduct a conversation regarding paving a portion of the Crocker Park trail for bikes & wheelchairs.	Complete	1 year		100%		City applied for grant funding through OBAG2 - C/CAG Board voted to fund the project for \$885,300 (total estimated cost of the project is \$1,000,000).		
		Engage residents to determine the impacts & guage their level of interest.	Complete	1 year		100%				
		Acquire quotes for paving.						Public Works		
		Consider making a recommendation to City Council for CIP prioritization.						Already Done		
	Improve Lighting						Safe Community			
		Identify existing needs.	Not Started	6 months		0%		Follow up after Bike-Ped-Trails Master Plan		
		Acquire quotes for additional lighting.	Not Started	1 year		0%				
		Consider making a recommendation to City Council for CIP prioritization.	Not Started	1 year		0%				
	Connectivity to the Ridge						Community Building			
		Conduct a conversation about how the commission wants to approach this.	Not Started	6 months		0%		Follow up after Bike-Ped-Trails Master Plan		
		Engage residents in a formal process about the best way to achieve this.	Not Started	1 year		0%				
		Connect Crocker Trail by means of Trail, Path or Stairway	Not Started	Long Term		0%				
	Crocker Trail Tunnel						Safe Community			
		Conduct a conversation regarding the needs of this space.	Not Started	1 year		0%				
		Engage the residents in a conversation about how to program for this area and what can be done to make it more appealing to the community.	Not Started	1 year		0%				

Goal	Strategy	Activities/Tasks (Action items)	Status	Time Frame for Completion	% Complete	Supporting which City Council goal(s)	Notes (incl. financial implications)
Community	mmunity Space for Recreation						
	Bocce Ball Courts					Community Building	
		Survey citizens to determine the level of interest	Complete	1 year	100%		Included in needs assessment survey
		Gather official quotes for the project	Not Started	1 year	0%		
	Assess Community Recreation	nal Needs & Maximize Facility Potential				Community Building	
		Create a needs assessment survey	Complete	6 months	100%		Circulated 4/2017
		Former Teen Center Space					Teen Center Demolished 8/2017
		Afterschool Program Modular	In Progress	2 years	25%		CIP Top Priority
	Make a recommendation re	garding the future use of the former Library space				Community Building	
		Outline the process over the next 3 years	Deferred	2 years	0%		
		Identify stakeholders	Deferred	2 years	0%		
		Determine P&R role in the decision-making process	Deferred	Long Term	0%		
	Maintain High-quality Facilitie	es				Safe Community	
		Conduct annual facility audits on all P&R Facilities	Complete	Ongoing	100%		Performed quarterly.
		Make recommendations to City Council regarding facility improvements	Complete	Ongoing	100%		Completed during 2016 budget cycle.
		Conduct professional presentation audits on each rental facility to ensure cleanliness and appearance.	In Progress	Ongoing	25%		Mission Blue & Community Center

Goal	Strategy	Activities/Tasks (Action items)	Status	Time Frame for Completion	% Complete		Supporting which City Council goal(s)	Notes (incl. financial implications)
Innovation								
	Organize New Community Events						Community Building	
		Create "pop up" recreational opportunities/Mobile Rec (on the go) mini-events	Not Started	2 years		0%		
		Consider the feasibility of new events including: Synthetic Skating Rink/Hockey, 3 on 3 Basketball Tournament, Adult Derby Races, Kite Fair, Portable Mini Golf course, Mountainfest, etc.	In Progress	1 year		50%		Included in the needs assessment survey to gauge interest. New Kite Event held at the Marina in 6/2017, Star City Music Festival held 7/2017.
	Offer New Classes/Programs	to the Community					Community Building	
		Research successful classes in surrounding communities & reach out to the contractors to determine their interest.	In Progress	1 year		25%		
		Engage the community to gauge their interests.	Complete	Ongoing		100%		Incuded in needs assessment survey.
		Determine facility availability for additional classes	In Progress	Ongoing		100%		
		Identify industry trends in the recreation field.	In Progress	Ongoing		50%		
	Establish Brisbane as a Magne	et					Community Building	
		Offer additional events at Mission Blue with a diverse range of music and other opportunities to enjoy a variety of arts.	Not Started	Long Term		0%		
	Examine opportunities to par	tner with the county & neighboring cities					Community Building	
		Meet with representatives from surrounding communities to identify opportunities for partnerships	In Progress	Ongoing		50%		Daly City Senior Services, South San Francisco, San Bruno sports leagues, etc.

Goal	Strategy	Activities/Tasks (Action items)	Status	Time Frame for Completion	% Complete	Supporting which City Council goal(s)	Notes (incl. financial implications)
Teen Services	een Services						
	Revival of the Youth Advisory Committee (YAC)					Community Building	
		Research local Boys & Girls clubs regarding their programs and what runs successfully.	Complete	3 months	100%		
		Marketing & promotion	Complete	Ongoing	100%		
		Determine role of YAC members	Complete	3 months	100%		Create YAC handbook/bylaws
	Establishing In-Town Opportu	nities for Teens				Community Building	
		Host teen band nights at the Community Center	Deferred	1 year	0%		On hold until a YAC is formed.
		Consider offering "life skills" workshops for teens (car maintenance, cooking, budgeting, resume writing, first aid, etc.)	Deferred	1 year	0%		On hold until a YAC is formed.
		Identify volunteer opportunities for teens.	Deferred	1 year	0%		On hold until a YAC is formed.
		Include a "teen area" at the day in the park event	Complete	1 month	100%		
		Partner with the Library to co-host teen events	Complete	Ongoing	100%		
		Refreshing the dances to attract more participation	Complete	Ongoing	100%		
	Partnering with Surrounding C	Communities				Community Building	
		Meet with representatives from surrounding communities to identify opportunities for partnerships	Complete	1 year	100%		
	Creating a Pipeline for Teens	to Employment				Community Building	
		Host a job fair at Mission Blue	Not Started	2 years	0%		
		Host a Teen Hackathon	Not Started	2 years	0%		
		Offer a summer CIT (counselor in training) program, engage teens through Jr. Lifeguarding , etc.	Complete	6 months	100%		

Goal	Strategy	Activities/Tasks (Action items)	Status	Time Frame for Completion	% Complete	Supporting which City Council goal(s)	Notes (incl. financial implications)
Town Conne	ctivity						
	Encourage more connectivit	ty between the Ridge & Central Brisbane				Community Building	
		Develop Crocker Trail	In Progress	Long Term	25%		Follow up after Bike-Ped-Trails Master Plan
		Establish a partnership with the Homeowners Association to market in-town activities and events	Not Started	Long Term	0%		
	Get more involved with the I	ocal Business Community				Community Building	
		Work directly with the Chamber of Commerce to promote opportunities to engage with the business community	Not Started	2 years	0%		
		Market to the business community to create awareness for programs and events	In Progress	1 year	50%		Additional outreach conducted for Summer Concert Sponsoships & Star City Music Festival
		Create programming catered to those who work in town	Not Started	2 years	0%		
		Encourage more event sponsorships	Not Started	1 year	100%		Additional outreach conducted for Summer Concert Sponsoships & Star City Music Festival
	Engage Outlying Neighborho	pods				Community Building	
		Consider marketing to surrounding neighborhoods	Not Started	2 years	0%		Daly City, South San Francisco, San Bruno
		Identify partnership opportunities	Not Started	Ongoing	0%		
	Marina					Community Building	
		Survey the community regarding how they would use the Marina	Complete	6 months	100%		Included in needs assesment survey.
		Consider the feasibility of adding programming at the Marina, such as: Kayaking, Wind Surfing, Sea Scouts, etc.	Not Started	2 years	0%		Work with Public Works
		Host an annual event at the Marina	Complete	2 years	100%		Partnered with Marina for Kite Event in 6/2017.